

McEachern High School
Course Syllabus – Introduction to Personal Care Services

Course Information

Credit Hour: CTAE
Marking Period: Spring 2022
Class Location: CT 101
E-Mail: jasmin.douglas@cobbk12.org

Pre-requisite: Advisor Approval

Teacher Information

Name: Ms. Douglas
Phone: 770-222-3710
Office Location: CT 101
Office Hours: 3:30-4:00pm Tues and Thur.

www.mceacherncosmetology.com

School Vision: We innovative people strive for excellence as they embrace our diverse world believe in maintaining and supporting high expectations for all students.

School Mission: High levels of learning for all

Course Description:

This course introduces both fundamental theory and practices of the personal care professions including nail technicians, estheticians, barbers, and cosmetologists. Emphasis will be placed on professional practices and safety. Areas addressed in this course include state rules and regulations, professional image, bacteriology, decontamination and infection control, chemistry fundamentals, safety, Hazardous Duty Standards Act compliance, and anatomy and physiology. Students will experience basic hands-on skills in each area to help them determine the pathway they are most interested in pursuing. By completing courses in the personal care services pathways, students can potentially earn credit toward the hours required by the Georgia State Board of Barbering and/or Cosmetology or hours toward their license as an esthetician or nail technician.

Course Competencies/ Learning Objectives

Students who successfully complete Introduction to Personal Care Services will be competent in the following areas:

- *Communicate effectively through writing, speaking, listening, reading, and interpersonal abilities*
- *Demonstrate creativity by asking challenging questions and applying innovative procedures and methods*
- *Exhibit critical thinking and problem-solving skills to locate, analyze and apply information in career planning and employment situations*
- *Model work readiness traits required for success in the workplace including integrity, honesty, accountability, punctuality, time management, and respect for diversity*
- *Apply the appropriate skill sets to be productive in a changing, technological, diverse workplace to be able to work independently and apply teamwork skills*
- *Present a professional image through appearance, behavior and language*
- *Explore career opportunities and economic trends in the personal care industry, including developing a personal career plan and understanding the importance of entrepreneurship*
- *Identify and evaluate state laws, rules, and regulations*
- *Display a professional appearance and role play appropriate interaction with clients in the personal care services*
- *Evaluate and apply the regulations of infection control*
- *Demonstrate proper safety procedures and accident prevention in personal care services*
- *Understand basic chemistry fundamentals and applications to the personal care services*
- *Demonstrate a working knowledge of anatomy as it relates to skills in cosmetology, barbering, esthetics and nails*
- *Explore and demonstrate basic technical skills and the use of technology in cosmetology, barbering, esthetics and nails*
- *Explore how related student organizations are integral parts of career and technology education courses*

Student Evaluation

The grading system for Cosmetology is as follows:

Tests and Projects (Summative)	-	40%
Quizzes, Classwork, & Minor Assignments (Formative)	-	30%
Warmups & Portfolio Assignments (Formative)		10%
Employability Skills (Formative)		10%
Practical Final Exam	-	5%
Written Final Exam		5%

Attendance Policy

Regular and prompt class attendance is an essential part of the educational experience. McEachern High School expects students to exercise good judgment regarding attendance and absences. Students will accept full responsibility for ensuring their work does not suffer because of absences. All students are expected to attend every scheduled class on time both face-to-face and virtually. Exceptions may be made for illness and valid emergencies. If you are absent, it is YOUR responsibility to make up the assignments and/or tests when you return. If you do not make up your assignments within one week of absence the grade of 0 will stand. See student handbook for full attendance policy.

Classroom Expectations

1. Arrive to class on time
2. Be prepared
3. Respect your classmates and teacher
4. Give your all, all the time
5. Be responsible for your actions
6. No eating, drinking, or cell phones, permitted in the classroom unless authorized

Plagiarism, Cheating, and Academic Integrity

Plagiarism is the practice of copying words, sentences, images, or ideas for use in written or oral assessments without giving proper credit to the source. Cheating is defined as the giving or receiving of illegal help on anything that has been determined by the teacher to be an individual effort. Both are considered serious offenses and will significantly affect your course grade. Please refer to the Student Code of Conduct booklet for additional information.

Methodology

A combination of lecture, class discussion, presentations, videos, cooperative learning, and problem-based learning will be used in this course. Grades will be determined by the satisfactory and timely completion of assignments. The grade of each assignment is based on the prerequisite given for each assignment. Below is an overview of topic/ units and major assessments/assignments for this course. Please note dates/timeframes are subject to change and are an estimate.

Projects

Some of the learning that takes place in this class will be student-driven and project based. True learning takes place when students solve problems and discover things on their own. I will not stand in front of the class and simply tell you what you need to know.

Some projects will be individual, but many will require you to work in a small group. Students will be expected to meet with groups virtually.

While I understand that some people prefer to work alone, working with others is an essential skill that is needed to be successful as an adult. If you are one of these people, please speak with me in private and I will attempt to group you with other students in which you will be compatible.

Tests and Quizzes:

Most of the tests and quizzes I give are multiple choice and short answer. However, all tests can include a combination of any of the following: multiple choice, true/false, matching, fill-in-the-blank, short answer, graphs, charts, and map questions. Quizzes will be scheduled in advance, but the teacher reserves the right to give pop quizzes. If participation in class is low,

students are not able to participate in class discussions with reasonable intelligence of the material, and/or did not complete the homework, a pop quiz may be given. Quizzes will cover the readings that the student is to have completed, class activities, and any notes given in class lecture (normally only a week's worth of material).

Makeup Work/Late assignments:

Students will be allowed to makeup assignments no more than five (5) days past the original due date. Students will receive a deduction of 5 points per day that the assignment is late. After 5 days the assignment will not be accepted and a grade of 0 will be issued. It is imperative that students contact the teacher immediately if they will miss an assignment.

TEXTBOOK/SUPPLEMENTAL RESOURCES: Milady Standard Cosmetology 13th Edition

MATERIALS NEEDED:

*3 Ring Binder, Dividers, pencils, colored pencils, ruler, hand sanitizer, first aid kit, 2oz travel size bottles (6)

Units of Education

Unit Number	Title	CTAE Standards
1	Employability Milady Standard Cosmetology Chapter 1-4	HUM-IPCS-1 1.1, 1.2, 1.3, 1.4, 1.5, 1.6
2	Careers in Personal Care Milady Standard Cosmetology Chapter 1	HUM-IPCS-2 2.1, 2.2, 2.3, 2.4, 2.5, 2.6
3	State Laws	HUM-IPCS-3 3.1, 3.2, 3.3, 3.4, 3.5, 3.6
4	Professional Image and Communication Milady Standard Cosmetology Chapter 4	HUM-IPCS-4 4.1, 4.2, 4.3, 4.4
5	Infection Control Milady Standard Cosmetology Chapter 5	HUM-IPCS-5 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7
6	Safety Milady Standard Cosmetology Chapter 5	HUM-IPCS-6 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, 6.8
7	Chemistry Fundamentals Milady Standard Cosmetology Chapter 12	HUM-IPCS 7 7.1, 7.2, 7.3, 7.4
8	Anatomy Milady Standard Cosmetology Chapter 6	HUM-IPCS 8 8.1, 8.2, 8.3, 8.4
9	Basic Technical Skills	HUM-IPCS 9 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9,9.10
10	Career Technical Student Organization	HUM-IPCS-10 10.1, 10.2, 10.3, 10.4

Classroom Resources:

Remind:

Spring Semester 2022-1st Block Code- cosintro1

Spring Semester 2022-2nd Block Code- cosintro2

Be sure to enter the correct code to join the class remind.

Class Website:

www.mceacherncosmetology.com

Cosmetology Updates as well as links to the textbook can be found on our class website. This site will be used as a resource in our classroom.

Cobb County Learning System (CTLIS)

<https://studentportal.educationincites.com/>

General Information:

If you are having trouble with this class, come to me immediately and I can work with you. If you wait till the end of the marking period, it will be TOO LATE. I will be available to help you understand so you can be successful in this class.

Please check and sign below

_____ *I have read the information and I fully understand what I'm expected to do in class.*

Student Signature: _____

Parent / Guardian Signature: _____